

To: Woods, Anna[woods.anna@epa.gov]
Cc: Carr, Danielle[Carr.Danielle@epa.gov]; Martin, Molly[Martin.Molly@epa.gov]; Yelensky, Erica[Yelensky.Erica@epa.gov]
From: Villagomez, Marcelo@Waterboards
Sent: Fri 5/12/2017 6:58:00 PM
Subject: RE: Large Draw for Santa Monica Bay Restoration Foundation CE99T51301 \$107,676.76
EPA 320 Grant - Invoice #2 - QE 3-31-2017.pdf
EPA 2017 - Partial Payment Request - Inv 2.pdf
US EPA 320 - Budget vs Actuals 03-31-2017.pdf

Hi Anna,

Thanks for letting me know, I appreciate a note about anything unusual. Yes, this payment request was higher than usual, for two reasons, I think. One, we had a low 1st quarter in costs and they picked up in quarter 2. Instead of our usual 2 requests, our 1st payment request for the quarter was \$50k and total receipts came to \$157,676.76, hence the \$107,676.76.

Thanks for reminder about advance drawings. We always apply this requirement and we go more conservative than drawing based on immediate needs and actually check the accounting to make sure we have incurred and paid more than what we're drawing before our final quarterly total.. ..So, all good on this one.

Just sharing some relevant reports.

Have a great weekend!

Marcelo

From: Woods, Anna [mailto:woods.anna@epa.gov]
Sent: Wednesday, May 10, 2017 7:43 AM
To: Villagomez, Marcelo@Waterboards <Marcelo.Villagomez@waterboards.ca.gov>
Cc: Carr, Danielle <Carr.Danielle@epa.gov>; Martin, Molly <Martin.Molly@epa.gov>
Subject: Large Draw for Santa Monica Bay Restoration Foundation CE99T51301 \$107,676.76

Good Morning, All! Marcelo, the above payment came through ASAP today which is a little larger than your normal draw. I am just checking in to ensure you have receipts for the above draw and understand the cash rules regarding drawing in advance (see verbiage in red below my signature.) Can you let us know?

Occasionally, you might receive emails like this from me so I can ensure our recipients are aware of the cash rules! Have a great week and thank you for your help!

Anna Woods

Financial Specialist, LVFC

Phone: (702)798-2496

IMPORTANT!!! PLEASE REMEMBER WHEN DRAWING FUNDS IN ADVANCE, YOU MAY ONLY REQUEST THE AMOUNT REQUIRED FOR IMMEDIATE CASH NEEDS. ONCE THE FUNDS ARRIVE IN YOUR BANK, YOU SHOULD HAVE CHECKS WRITTEN WITHIN 3 DAYS.

IF YOU ARE NOT AN ASAP RECIPIENT, PLEASE EMAIL ALL PAYMENT REQUESTS AND FFRS TO: lvfc-grants@epa.gov THERE IS NO NEED TO SEND HARD COPIES. *PLEASE DO NOT FAX – IT HAS BEEN TERMINATED*

Mailing address for checks:

U.S. EPA, LVFC

4220 South Maryland Parkway

Building C, Ste. 503

Las Vegas, NV 89119

Visit the LVFC website at: WWW2.EPA.gov/Financial

Visit Region 9 website at: <http://www.epa.gov/region9/funding/managing.html>